

INCIDENT REPORT FORM

Incident No: (Office Use Only)

This Form is to be used to:

Section A - Nature of Incident

- (1) Report a Navigation or Safety Incident or Near Miss to the Lymington Harbour Master.
- (2) Report other non-safety related incidents such as Theft or Boat Damage while on mooring.

URGENT navigational matters should be reported immediately to the harbour Master via VHF Ch 66 or by telephone on 01590 672014. The Harbour Master may require a follow-up written report, for which this form should be used.

Please submit your report and any attachments in hard copy or via email to info@lymingtonharbour.co.uk. Thank you.

Date:		Time:					
Event (if appl):							
Location:							
Weather (please include details of wind, visibility, sea state etc):							
Navigation o	r Safety Related Incidents	Non Safety In	cidents				
Cartina	Data ila of Inglide d						
	Details of Incident an explanation of the incident in cond						
necessary expanding on them. Include in your account any agencies or authorities contacted at the time of the incident (e.g. emergency services, MCA, MAIB) and information on any lookouts posted, lights / shapes displayed, sound signals in use at the time of the incident, personal injuries, eye witnesses, and any other pertinent information. Please continue on another sheet if necessary. A sketch and/or photographs should accompany this report when appropriate.							



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Section C – Details of	Porson P	Poporting Incident		
	reison i	leporting incident		
Address:	Name:			
_				
E-mail:			Mobile:	
Telephone: Qualification(s): (BML / RYA etc.) (if			Widdle.	
applicable)				
Master or Owner of Vessel: (Y/N)				
Club / Org / Company: (if app	olicable)			
Date of Report:				
Signature of Person Submitti	ng Report:			
Section D – Vessel De	.taila			
	tans			
Name of Vessel:				
Type of Vessel:				
Details eg Size, Propulsion, Manoeuvring Aids etc:				
	1			
Section E – Other Ves	sel / Obj	ect Details (if applicab	ole)	
Name of Vessel:				
Type of Vessel/Object:				
Details eg Size, Propulsion, Manoeuvring Aids etc:				



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Section F - OFFICE U	JSE ONLY					
Existing Risk Assessment : '	// N (Quote RA Ref)					
New Activity Risk Assessme	ent Required: Y/N (Quote New RA ref)				
Reportable Incident to MA (Give date report submitte		end report to this form)				
Further Investigation / Foll						
Investigation/ Follow Up D	etails:					
Changes Required to Existing RA Controls Y / N						
(if Yes give details below)	-xisting to t cont	1013		. ,		
		Signature of Borson Closing Out				
Date Closed Out:		Signature of Person Closing Out: (Harbour Master or Operations Manager)				